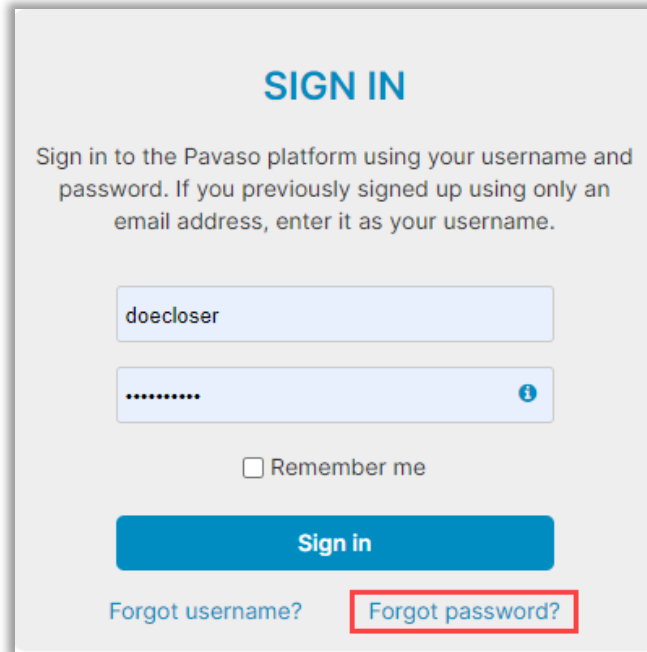
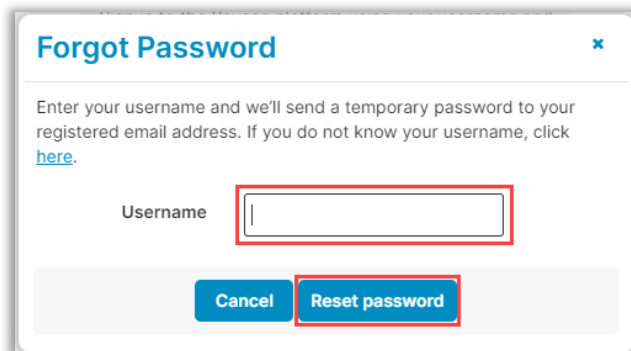


From the sign in screen, select **Forgot Password**.



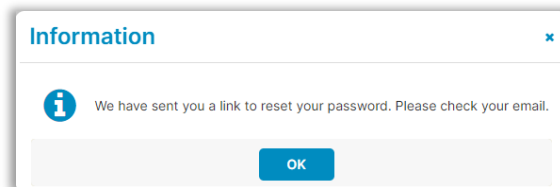
The screenshot shows the 'SIGN IN' screen. At the top, it says 'SIGN IN' in blue. Below that, it says 'Sign in to the Pavaso platform using your username and password. If you previously signed up using only an email address, enter it as your username.' There are two input fields: the first contains 'doecloser' and the second contains '.....'. Below the input fields is a checkbox labeled 'Remember me'. At the bottom, there is a blue 'Sign in' button. Below the button, there are two links: 'Forgot username?' and 'Forgot password?'. The 'Forgot password?' link is highlighted with a red box.

Enter the email address you use to log into your Pavaso account and select **Reset Password**.



The screenshot shows a 'Forgot Password' dialog box. It has a title bar with 'Forgot Password' and a close button. The main text says 'Enter your username and we'll send a temporary password to your registered email address. If you do not know your username, click [here](#).' Below the text is a 'Username' label and an input field. The input field is highlighted with a red box. At the bottom, there are two buttons: 'Cancel' and 'Reset password'. The 'Reset password' button is highlighted with a red box.

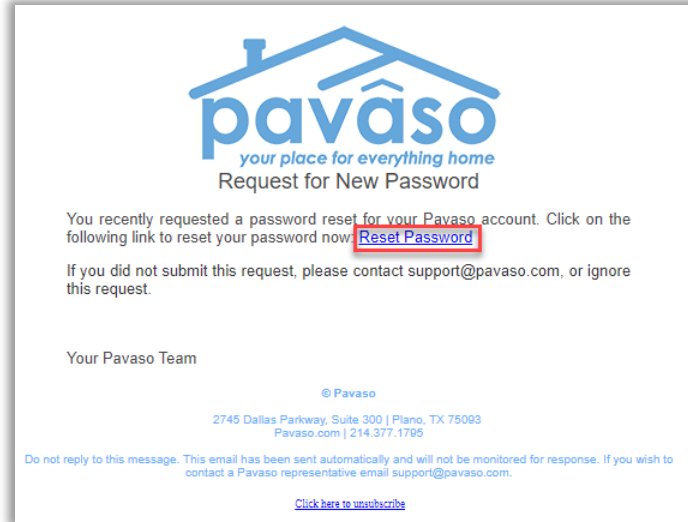
A pop up will appear confirming you sent the request.



The screenshot shows an 'Information' dialog box. It has a title bar with 'Information' and a close button. The main text says 'We have sent you a link to reset your password. Please check your email.' Below the text is an 'OK' button.



Once you receive the email, select **Reset Password** which will send you to the Sign In page.



Create and confirm your new password, and select **Reset**.

Reset Password

Your email will be the username of your account. All you need to do now is simply create a password with 10 or more characters. Please click on "i" icon below to show the password tips.

Your User Name

Create your password

Confirm your password

[Reset](#)

Pavaso Support

Support Hours: <https://pavaso.com/contact/>

Phone/ Closing Hotline: (866) 288-7051

Email: support@pavaso.com

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