



## Closing Setup

Log in and select the order.

Order Lobby

Select an Order below to view the details

Display orders from: 8/31/2022 to: 11/29/2022

Search Criteria: Order Number Search Order Search

Open	ORDER NUMBER	LOAN NUMBER	BORROWER	SELLER	NOTARY	COMPANY	PROPERTY	SCHEDULED CLOSING DATE	ACTUAL CLOSING DATE	STATUS
	screens...		Wil Riker		N/A	N/A	1123 Street, City, TX 55185	03/15/2023 10:32:00 AM		Pending Closing

Display 1 of 1 items

Select **Closing Setup**.

1234 Street, City, TX 85555

Edit Delete Replicate Order

ORDER NUMBER: Pending\_1\_4

COMPANY: N/A

BUYER: Wil Riker

SELLER:

SALES PRICE: \$ 0.00

CLOSING DATE: 07/26/2023 07:30 AM

COUNT DOWN TO CLOSING:

230 22 18 8  
DAYS HOURS MINUTES SECONDS

Take a Tour ✓

Closing Review ✓

**Closing Setup ✓**

Closing



# Mark Document for Wet Signature

Toggle the switch for any documents requiring a Wet Signature.

**Closing Setup** [Edit](#)

During this phase, the Lender and your Title Company should make sure that all of the documents listed below are the ones needing to be presented at the final closing table. If you wish to change the stacking order of the documents, you may do so by clicking on 'Rearrange Documents.' If you need to Wet-ink sign any documents at the closing, you can click on the printer icon next to the document title.

**Documents** [Deleted Documents](#) [Rearrange Documents](#) [Document Review Status](#)

Review, accept and if necessary, eSign your documents in advance of your closing.

	Reviewed	Accepted	Date Due	Platform	Wet Signature Required (Hybrid Closing Only)
<b>Title Documents</b>					
<a href="#">Right to Rescind - Riker</a>	<input type="checkbox"/>	<input type="checkbox"/>	04/26/2023	All	<input type="checkbox"/>
<a href="#">NAME AFFIDAVIT - Riker</a>	<input type="checkbox"/>	<input type="checkbox"/>	04/19/2023	All	<input type="checkbox"/>
<b>Loan Documents</b>					

**Education** [Edit](#)

Interactive media to help you through the closing process.

## Edit Mode

Under Pre-Closing Review, select **Edit**.

[Edit](#) [Delete](#)  
[Replicate Order](#)

ORDER NUMBER:  
Config1\_1

COMPANY:  
N/A

BUYER:  
Will Riker

SELLER:

SALES PRICE:  
\$ 0.00

CLOSING DATE:  
05/24/2023 07:24 AM

COUNT DOWN TO CLOSING:  
173 22 48 24  
DAYS HOURS MINUTES SECONDS

[Take a Tour](#) ✓

**Pre-Closing Review**

**Pre-Closing** [Edit](#)

During this phase, you will be able to review your closing documents, get educated about your upcoming closing, and ask any questions you may have to your closing team using the Notifications tab above. Click on any of the document links below to begin your pre-closing review!

**Documents** [Tag Assignments](#) [Deleted Documents](#) [Document Review Status](#) [Edit](#)

Review, accept and if necessary, eSign your documents in advance of your closing.

	Reviewed	Accepted	Date Due	
<b>Title Documents</b>				
<a href="#">Right to Rescind - Riker</a>	<input type="checkbox"/>	<input type="checkbox"/>	04/26/2023	<a href="#">Edit</a> <a href="#">Print</a> <a href="#">Delete</a>
<a href="#">NAME AFFIDAVIT - Riker</a>	<input type="checkbox"/>	<input type="checkbox"/>	04/19/2023	<a href="#">Edit</a> <a href="#">Print</a> <a href="#">Delete</a>
<b>Loan Documents</b>				

**Education** [Edit](#)

Interactive media to help you through the closing process.



Check the **Wet Signature Required** box, then select **Save**.

The screenshot shows the Pavaso document editor interface. At the top, there are navigation buttons: Back, Print, Upload, Delete, Save as Template, and Save. The 'Save' button is highlighted with a red box. Below the navigation bar, the document title is 'Right to Rescind - Riker'. The document content is a 'TEST ORDER' for 'BOB'S NOTICE OF RIGHT TO RESCIND'. The document details panel on the left shows the following information:

- Name: Right to Rescind - Riker
- Audience: All
- Date Due: 04/26/2023
- Additional Action Required at Closing:
- Wet Signature Required (Hybrid Closing Only):  (This checkbox is highlighted with a red box)
- Document Templates: Please select a template

The document content includes the following text:

**BOB'S NOTICE OF RIGHT TO RESCIND**

**RESCIND**

(1) **Your Right to Rescind:** You are entering into a transaction called an "Extension of Credit" that will be secured by a lien your Homestead Property. The owner of the Homestead Property and any spouse of the owner may under Texas Law rescind this transaction, without penalty or charge, within three (3) business days [all calendar days except Sundays and the legal public holidays specified in 5 U.S.C. 6103(a)] after the Extension of Credit is made.

(2) **How to Rescind:** If you decide to rescind this Extension of Credit, you may do so by notifying us in writing at:

You may use this notice to rescind by dating and signing below. Keep one (1) copy of this notice because it contains important information about your rights. If you rescind by mail or telegram, you must send the notice no later than midnight.

## Pavaso Support

Support Hours: <https://pavaso.com/contact/>

Phone/ Closing Hotline: (866) 288-7051

Email: [support@pavaso.com](mailto:support@pavaso.com)

[View Our 24/7 Online Help Library](#)