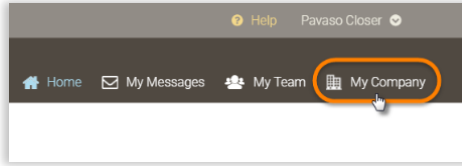


Adding a Company Partnership

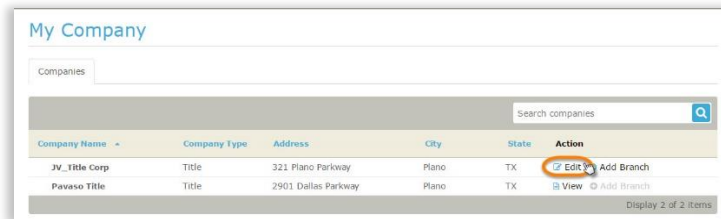


Note: Partnerships with Lender and Title companies will need to be made if you are going to be sending/receiving Orders to said companies.

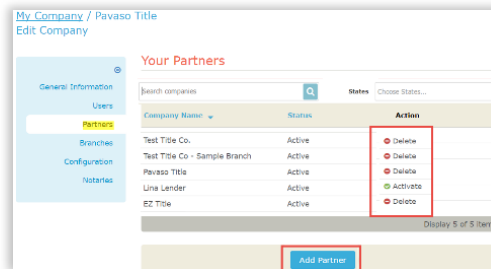
1. On your Home Dashboard, click on the “My Company” tab on the upper right of the screen.



2. Click on the “Edit” link next to the company in which you would like to add a partnership.



3. On the left side of the screen, click on the “Partners” link and then on “Add Partner”



4. Choose or search from the list of Available Partners, and click on “Add”.



Note: The partnership will remain in a “Pending” status until the other company has approved the partnership.

Contact Pavaso

Phone: 1-866-288-7051, option 3

Email: support@pavaso.com

Hours: 7 AM – 8 PM CST, Monday-Friday