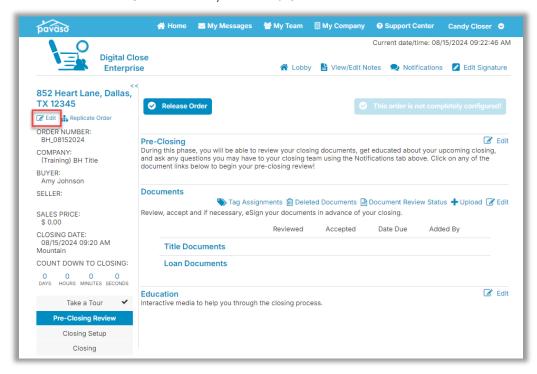
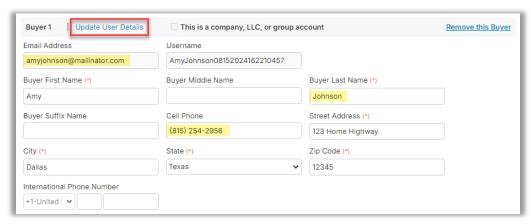
Edit User Information in Order Details

Note: This function is only available to Administrators.

To correct user information within Order Details, select Edit from within the order.

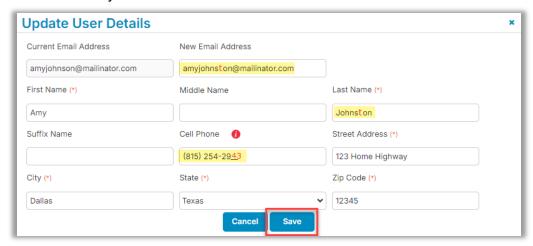


In this example, the Borrower's email, last name, and phone number are incorrect. To update these fields, select **Update User Details**.

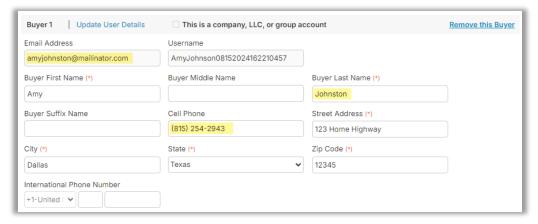


Edit User Information in Order Details

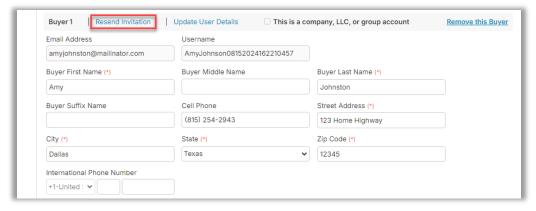
The Borrower's last name is missing a J in both their last name and email. The last two digits of their phone number are incorrect. Make any corrections needed and select **Save**.



The Borrower's information will update in these fields.

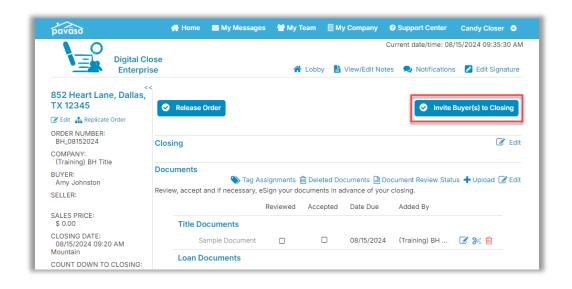


Important: You will need to resend the invitation email to the new email address. If you do not see the **Resend Invitation** link, make sure the Borrower(s) have been invited to the order.





Edit User Information in Order Details



Pavaso Support

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